BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director

Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

EXECUTIVE COMMITTEE MEETING MINUTES

Date: Tuesday, April 9, 2026
Time: 2 – 3:30 PM

Council Committee Members: ~~Deni Hoehne~~, Joe Maloney, Kelly Kolb, Sarah Griffin, ~~Scott Bedke~~, Hope Morrow

Staff: Sherawn Reberry, Denise Hill, Wendi Secrist, Kimberly Gardner, Alyssa Williams, Jenny Hay, Dee Mooney, Stacy James, Tina Polishchuk, Chad Lahti, Jan Whiting

Guests:

Call to Order at 2:00 PM

Welcome **Sarah Griffin, Acting Chair**

- Roll Call
- Review Agenda
- ***Approve March 10, 2026 Meeting Minutes, tabled until May meeting***

Budget Review Wendi Secrist

- Reviewed at Council meeting

WDTF Grants

U of I 4H Industry Sector Grant SOW change** **Wendi Secrist

- Expanding STEM and career learning throughout the 4H system
- Statewide project
- Challenges encountered
- Was to serve 7-12 public schools, want to expand to all K-12 and out-of-school programs
- Was serve public, expand to all
- Proving to be impossible to work with districts under an existing funding model, wanting to broaden the audience
- Another option is to terminate grant
- Discussion:
    - Risk? None, risk of not approving it is failure of the project

Motion by Ms. Morrow to approve the requested SOW change request. Second by Mr. Kolb.

Discussion:

- $760,000 approved, $13k spent so far, likely go until 2028

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- If we cut ties, would need to work with Micron to reinvest funds
- Part of the state dollars devoted to Micron's expansion
- Revisit it in 6-12 months to review progress?
- Current end date June 2027, anticipate extension request

Amended motion by Ms. Morrow to approve the requested SOW change with no guarantee of extension without approval from the Executive Committee. Second by Mr. Kolb. Motion carried.

Grant Review/Executive Committee Process Updates** **Wendi Secrist

- Many discussions regarding process
- GRC is doing great job following policy
- Recommendation
    - Exercise old process with 5 grants for May meeting
    - New process to begin in July
        - Executive Committee review of executive summaries first with staff analysis
        - Executive Committee recommendations move to Grant Review Committee
        - Grant Review Committee review is the final step
        - Discussion
            - We will email items being reviewed today and 2 from last cycle. One was denied and one approved; will also send the current 5
                - Review staff analysis for any other critical pieces needed?
                - Will make a formal recommendation at the May meeting
                - Executive Committee provides initial go/ no-go, GRC ensures everything aligns with policy
            - Ms. Hoehne is supportive, and will review the details
            - Executive summary written by Alyssa with staff analysis
            - Will not see full budget or full application

Motion – motion held until May

WIOA State Plan Submission (Integration with Perkins Plan)** **Wendi Secrist

- Webinar USDOL & USDOE, requested Perkins be integrated in plans
- Notified USDOL that it was our intention to formally make it part of the next 4yr plan
- They requested it be integrated this cycle
- Inserted Perkins specific information in about 11 spots
- With Executive approval, it will be submitted
- What is the key take away?
    - It is positive, asking for more coordination with all Workforce partners
    - Shows alignment with state plan goals

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Motion by Ms. Morrow to approve the submittal of the WIOA State Plan with the integration of the Perkins Plan. Second by Mr. Kolb. Motion carried.

CCEG Grantee and Funding Updates — Amanda Ames

- 58 projects not yet closed
  - Identifying reasons, possible reallocation scenarios
- 25 projects received maximum award
- Demonstrated risks include
  - Real estate requires additional time
  - Property ownership
  - Reporting period complete
  - Communicated risk of closure or insufficient capacity
- September 30th, funds must be spent out
- Factors to consider any additional award - is it feasible to spend within timeline and do we have the capacity to administer
- Discussion
  - Treasure Valley YMCA, at risk because the purchase agreement has not been executed yet due to delays
    - Entire award amount going to purchase
    - If not in place by August or September, $1,051,000 that cannot be dispersed
    - They are working to follow through, could extend with actual close and time to reimburse by Dec. 31, 2026
    - Currently we are staying the course
    - If we had to cancel, they would likely raise funds to fill the gap
    - Creation of seats is not a concern
    - Main concern is if we will have the documentation to do a reimbursement before the contract ends Oct. 31, 2026
    - Current document under review by DAG

Executive Director's Report

- Dee STEM AC integration
  - Bill signed, budget not yet signed
  - STEM newsletter sent
  - Websites will change shortly, STEM site will remain for 1 year
  - Communication on websites regarding the integration into WDC
  - STEM will be on the WDC programs page
- Sherawn LAUNCH awards 2026
  - 3rd Contingent offer acceptance by tomorrow
  - 8,341 have accepted contingent offers so far
  - 1,348 have done nothing with their contingent offer
  - 340 submitted applications but did not follow through
  - Can award

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approximately 9,200 students
    - Final awards sent the week of April 20th, acceptance by May 31st
    - Office hours and education forums will be conducted to assist acceptance
    - $10M budget cut will only affect Adult LAUNCH unless we get a higher acceptance rate than expected
- Workforce PELL
    - Working on recommendations for the Governor
    - Accepting applications from providers June 1
- June Council meeting in Pocatello at ICCU, tour the night before of ISU Healthcare Programs
- Executive Committee will be at 2:00 followed by the tour at 4:00

Unanimous consent motion by Mr. Kolb to adjourn. Second by Mr. Maloney. No objections.

Adjourned at 3:13 PM

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