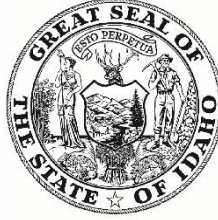


BRAD LITTLE
GOVERNOR

Wendi Secrist
Executive Director



Deni Hoehne
Chair

Sarah Griffin
Vice Chair

WORKFORCE DEVELOPMENT COUNCIL

514 W Jefferson St, Ste 131, Boise, Idaho 83702

One-Stop Committee Meeting Minutes

Date: May 12, 2026

Time: 10:30 AM-12:00 PM

One-Stop Committee Members: Beth Cunningham, Korene Gonzalez, Kristyn Carr, Kristin Matthews, Lynn Fyanes, Adrian San Miguel, ~~Mikayla Monaghan~~, Michaela McElroy, Chelsea Summerlin

Guests: Nicole Himebauch, Molina Workforce Development

Staff: Wendi Secrist, Denise Hill, Sarah Nash, Chad Lahti, Tina Polishchuk, Jan Whiting

Call to Order at 10:32 AM

Welcome

Kristyn Carr, Acting Chair

- Roll Call
- Review Agenda
- ***Approve April 14, 2026 Meeting Minutes**

Unanimous consent motion by Ms. Gonzalez to approve the April 14, 2026 Meeting Minutes as written. Second by Ms. Fyanes. Motion carried.

One Stop Operator Update

Sarah Nash

- One Stop Certification Visits
 - Idaho Falls 2nd week of June
 - Boise & Caldwell June 24th & 25th, one regional meeting will be held
 - Certifications will be discussed during July committee meeting
- MOU/Infrastructure Cost Sharing
 - No red flags
 - No updates regarding Idaho Falls or Lewiston

SNAP E&T Policy Academy Report

Jacqueline Simpkins

Nicole Hoenstien/ Sarah Nash

- Attended Annapolis convening, great event
 - State updates, same issues, reassuring to know commonality exists

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- Communication options, mobile offices (bus), contract length changes focusing on long-term relationships
- Trainings – voluntary and mandatory referrals
 - Idea sharing was exciting
 - Small ideas that lead to big ideas
- What is next for teams from this event; next steps
 - Create “common language” dictionary to better understand nuances between programs
 - Connect IDOL and DHW to align communication materials
 - Update Third Party Partner manual
 - Introducing new service provider to IDOL and staff
 - Additional ideas
 - Dashboard for TPP
 - Screen Tool (NY)
 - Talking points for training materials
- New TANF/SNAP E&T contractor taking over end of summer
 - One-Stop Operator organizing system training

One-Stop Operator Contract Update

Chad Lahti/ Sarah Nash

- Notice of award in review
- IDOL reselected as one-stop operator
- OSO Activities 2026 – 2030
- 4-year contract

State Plan Submission – any feedback from federal partners? Chad Lahti

- No word from the federal partners
- Our extension request will likely extend response time
- Any feedback from the team? none

Resources for Job Seekers, Idaho Commission for Libraries

Chelsea Summerlin

- <https://lili.org/>
- LiLI Database – start search for topics
 - Resources
 - Initial login – zip & city
 - Translations available
 - Digital skills
 - Resource directory
 - Learning express, largest collection of job seeker resources
 - Test prep options
 - Exam practices
- Promotional materials available <https://materials.lili.org/>
- Additional information sheet to be sent to committee

**Unanimous consent motion by Ms. Cunningham to adjourn. Second by Ms. Fyanes. No objections.
Adjourned at 11:22 AM**