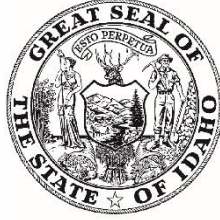


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WORKFORCE DEVELOPMENT COUNCIL

317 W Main Street, Boise, Idaho 83735-0510

Date: June 7, 2020
To: WDC Executive Committee
From: Wendi Secrist, Executive Director
Subject: WIOA PY20 Local Area Allocations and Set-Asides, including PY19 Recapture Plan

The following WIOA Title IB funds are available to the two local areas for PY20:

- Adult Total - \$1,811,219
 - Local Area Balance of State - \$1,625,846
 - Local Area Region 6 - \$185,373
- Dislocated Worker Total - \$1,373,814
 - Local Area Balance of State - \$1,283,183
 - Local Area Region 6 - \$90,631
- Youth Total - \$1,906,050
 - Local Area Balance of State - \$1,676,366
 - Local Area Region 6 - \$229,684

Under our new policy, as the local workforce board, we identify local area set-asides which may include the following types of activities:

1. One-Stop Operator costs
2. Shared One-Stop infrastructure costs
3. Up to 10% for administrative costs
4. Evaluations and activities related to program integrity
5. Research and labor market analysis
6. Local plan development
7. Promote business representation on the local Workforce Development Board
8. Develop employer engagement
9. Develop career pathways
10. Identify proven and promising practices and initiatives for meeting needs of employers, workers and jobseekers in the local workforce development system
11. Develop strategies for using technology to maximize the accessibility and effectiveness of the local workforce development system for employers, workers and jobseekers
12. Conduct program oversight
13. Negotiate local performance accountability measures
14. Selection of local service providers

- 15. Coordination with education providers
- 16. Assessment of physical and programmatic accessibility for individuals with disabilities

In PY20, we must set aside, at a minimum, funds to carry out our responsibilities under 1, 3, and 14. Based on executive committee discussions, I've included recommendations for 5 and 10/11.

Set Asides:	Total	Youth Total	Adult Total	DW Total
(1) One Stop Operator Contracts	\$ 150,000	\$ 56,158	\$ 53,364	\$ 40,477
(5) Workforce Survey - LMI	\$ 75,000	\$ 28,079	\$ 26,682	\$ 20,239
(10/11) Promotion of Apprenticeship	\$ 80,000	\$ 29,951	\$ 28,461	\$ 21,588
(14) Transition Planning ¹	\$ 35,150		\$ 19,989	\$ 15,161
(3) Local AE Delegated Duties ² (10.0%)	\$ 509,108	\$ 190,605	\$ 181,122	\$ 137,381
Total Local Area Set Asides	\$ 849,258	\$ 304,794	\$ 309,618	\$ 234,846
Set Aside as % of Total Substate Allocation		15.99%	17.09%	17.09%
LA B of S Relative Share		87.95%	89.77%	93.40%
LA Reg. 6 Relative Share		12.05%	10.23%	6.60%
		100.00%	100.00%	100.00%
LA B of S Relative Share	\$ 268,066	\$ 277,930	\$ 219,353	
LA Reg. 6 Relative Share	\$ 36,728	\$ 31,689	\$ 15,493	
	\$ 304,794	\$ 309,618	\$ 234,846	

¹ Transition Planning will be 100% administrative expense

² Local AE totals 10.0% of substate allocation (33.35% Administrative expense, 66.65% Program expense)

As a local board, we can recapture PY19 funds from local areas who are not 80% expended by the end of the program year. Using estimates for May and June expenditures, the administrative entity projects that \$1,602,342 may be available for recapture. If we use these recaptured funds to pay for PY20 local area set-asides first, the remaining funds may be available for additional local area activities during PY20 or redistributed to the service delivery areas, per our policy. It is important to note that any remaining PY19 recaptured funds would revert to the State administrative entity (IDOL) on June 30, 2021, if not spent.

Following that methodology, the offset of PY20 local area activities against PY19 recapture estimates is shown in the table below. As you can see, Local Area Region 6 would not have enough recaptured funds to cover all PY20 set-asides, however there are enough remaining funds in the Local Area Balance of State recapture to offset the amount in both the Adult and Dislocated Worker funding streams if the State administrative entity agrees to receive the funds and make them available to Local Area Region 6.

PY19 Recapture Remaining Balance by Funding Stream

Youth	B of S	Reg 6
Est. PY19 Recapture	\$ 854,070	\$ 55,833
PY20 Set Asides	\$ (268,066)	\$ (36,728)
Remaining Balance (Deficit)	\$ 586,004	\$ 19,104
Adult	B of S	Reg 6
Est. PY19 Recapture	\$ 292,358	\$ 18,739
PY20 Set Asides	\$ (277,930)	\$ (31,689)
Remaining Balance (Deficit)	\$ 14,429	\$ (12,949)
Dislocated Worker	B of S	Reg 6
Est. PY19 Recapture	\$ 381,342	\$ -
PY20 Set Asides	\$ (219,353)	\$ (15,493)
Remaining Balance (Deficit)	\$ 161,989	\$ (15,493)

Assuming the committee agrees with the set-asides proposed above and the accompanying methodology to utilize PY19 recaptured funds, the final distribution of PY20 funds is as follows, before the State administrative entity applies any request from the committee to apply overages from Local Area Balance of State to shortfalls in Local Area Region 6:

**Workforce Innovation and Opportunity Act (WIOA) Title 1B Funding
Program Year 2020
Based on TEGL 16-19**

Funding Stream	July (Base)	Share	October (Base)	Share	Total
Youth Total	\$ 1,906,050		\$ -		\$ 1,906,050
Formula -LA Balance of State	\$ 1,676,366	87.95%	\$ -		\$ 1,676,366
Formula -LA Region 6	\$ 229,684	12.05%			\$ 229,684
Set Asides - LA Balance of State	\$ -	0.00%	\$ -		\$ -
Set Asides - LA Region 6	\$ -	0.00%			\$ -
Adult Total	\$ 302,372		\$ 1,508,847		\$ 1,811,219
Formula -LA Balance of State	\$ 271,425	89.77%	\$ 1,354,421	89.77%	\$ 1,625,846
Formula -LA Region 6	\$ 30,947	10.23%	\$ 154,426	10.23%	\$ 185,373
Set Asides - LA Balance of State	\$ -	0.00%	\$ -	0.00%	\$ -
Set Asides - LA Region 6	\$ (2,162)	-0.71%	\$ (10,787)	-0.71%	\$ (12,949)
Dislocated Worker Total	\$ 250,872		\$ 1,122,942		\$ 1,373,814
Formula -LA Balance of State	\$ 234,322	93.40%	\$ 1,048,861	93.40%	\$ 1,283,183
Formula -LA Region 6	\$ 16,550	6.60%	\$ 74,081	6.60%	\$ 90,631
Set Asides - LA Balance of State	\$ -	0.00%	\$ -	0.00%	\$ -
Set Asides - LA Region 6	\$ (2,829)	-1.13%	\$ (12,664)	-1.13%	\$ (15,493)

The final consideration for the committee concerning PY20 allocations is the unique distribution of funding from USDOL to the states for the Adult and Dislocated Worker programs. USDOL makes available 12.5% of the state's expected allocation on July 1, with the remaining funds available on October 1. This means that local areas and service providers are expected to provide services for 25% of the year with 12.5% of their anticipated funds. The ability for local areas and service providers to carry-in 20% of their previous year allocation helps to offset this challenge.

The administrative entity anticipates that some of the service delivery areas may be expended beyond 80% at the end of PY19, meaning that they may not have sufficient carry-in to provide continuity of service between July and October. To that end, the local board could redistribute PY19 recaptured funds to bring any service delivery area that is below 20% carry-in to that level before contemplating additional local area activities.

Suggested motion:

Approve the following with respect to PY20 allocations and PY19 recapture:

- *Recapture all PY19 program funds, to be calculated based upon final PY19 expenditures, in accordance with the policy approved on April 7, 2020.*
- *Set-aside \$849,248, as noted in the memo, for PY20 local area activities to be paid from PY19 recapture, if available.*
- *Request that the state administrative entity transfer any deficit in the PY19 recaptured funds and PY20 local area set-asides between the local areas.*
- *Redistribute PY19 recaptured funds across service delivery and local areas to provide 20% carry-in of PY19 funds to be used in the first quarter of PY20.*